

Sl. No. .... / Adm. No. ....

(ORIGINAL)

# CALCUTTA PUBLIC SCHOOL, ORMANJHI

ORMANJHI, RANCHI  
JHARKHAND, PINCODE - 835219

## TRANSFER CERTIFICATE

This is certified that .....

Son / Daughter of .....

an inhabitant of .....

.....

was admitted to this school on ..... in Class .....

Section ..... and left this school on .....

His/Her date of birth, as recorded in the Admission Register,  
is .....

He/She was reading in Class ..... Section ..... and  
had / had not passed the Annual Examination.

Promotion has been .....

All sums due to this school on his/her account have been remitted or  
satisfactorily arranged for.

Character .....

### **REASONS FOR LEAVING :-**

- i) Unavoidable change of residence.
- ii) Ill health (this reason shall only be given if it is in the opinion of the Principal well founded).
- iii) Abolition or closure of School.
- iv) Completion of the School Course.
- v) Option of the Guardian.

Date .....

*Principal*